

## **Zoom Meeting Joining Instructions**

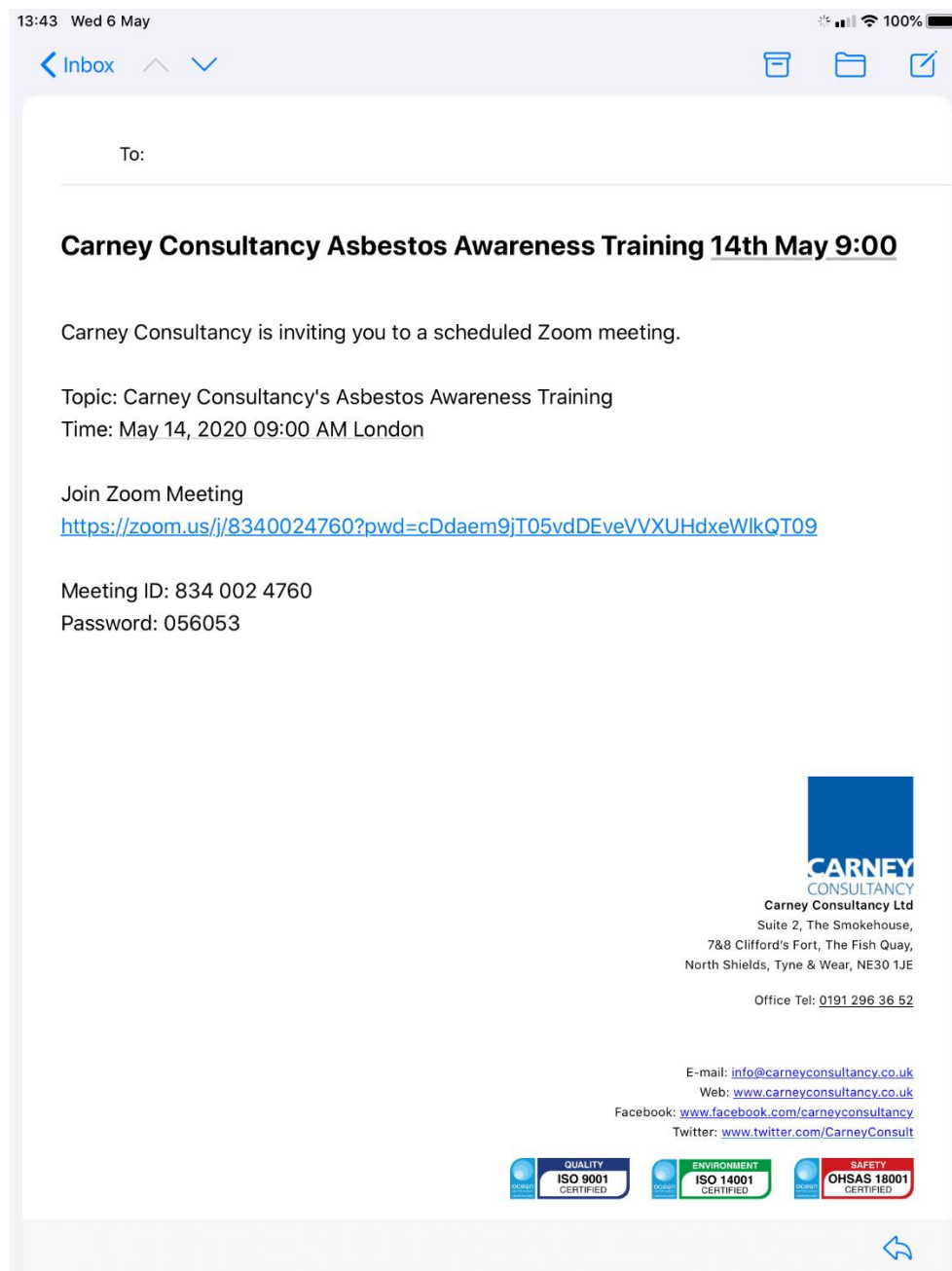
You will receive an email with a link to join the meeting and the meeting ID and Password.

Before starting the training, download Zoom from Google play (android), the App store (Apple) or from Zoom.us if using a laptop/PC. You will need a webcam installed on the laptop/PC, or you can use the camera on your tablet.

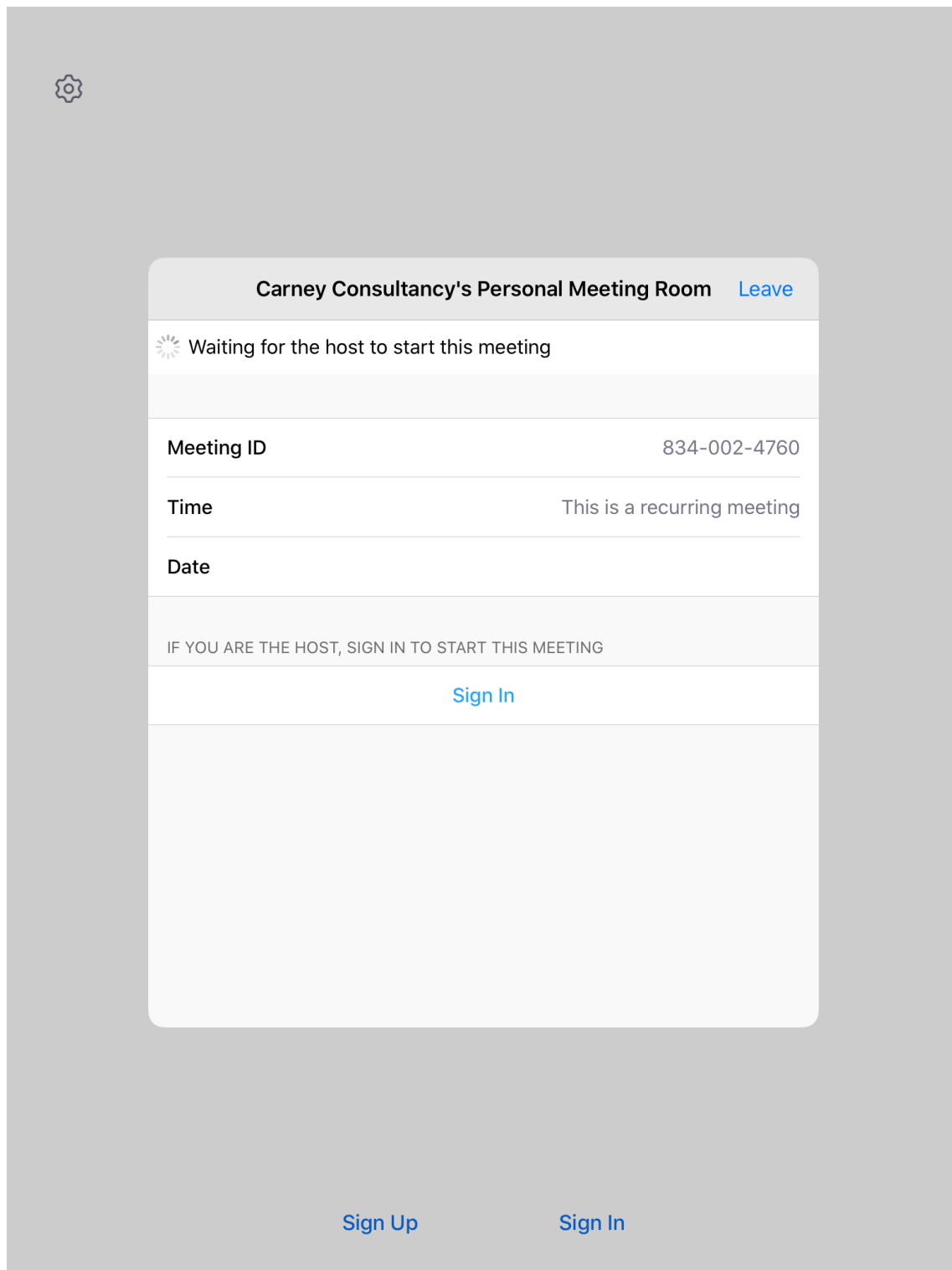
If you have zoom installed, you can click the link and it will take you straight to the meeting.

Alternatively, if you are using zoom on another device, iPad/tablet/laptop you can type the meeting ID into zoom manually. (See page 3 for further instruction)

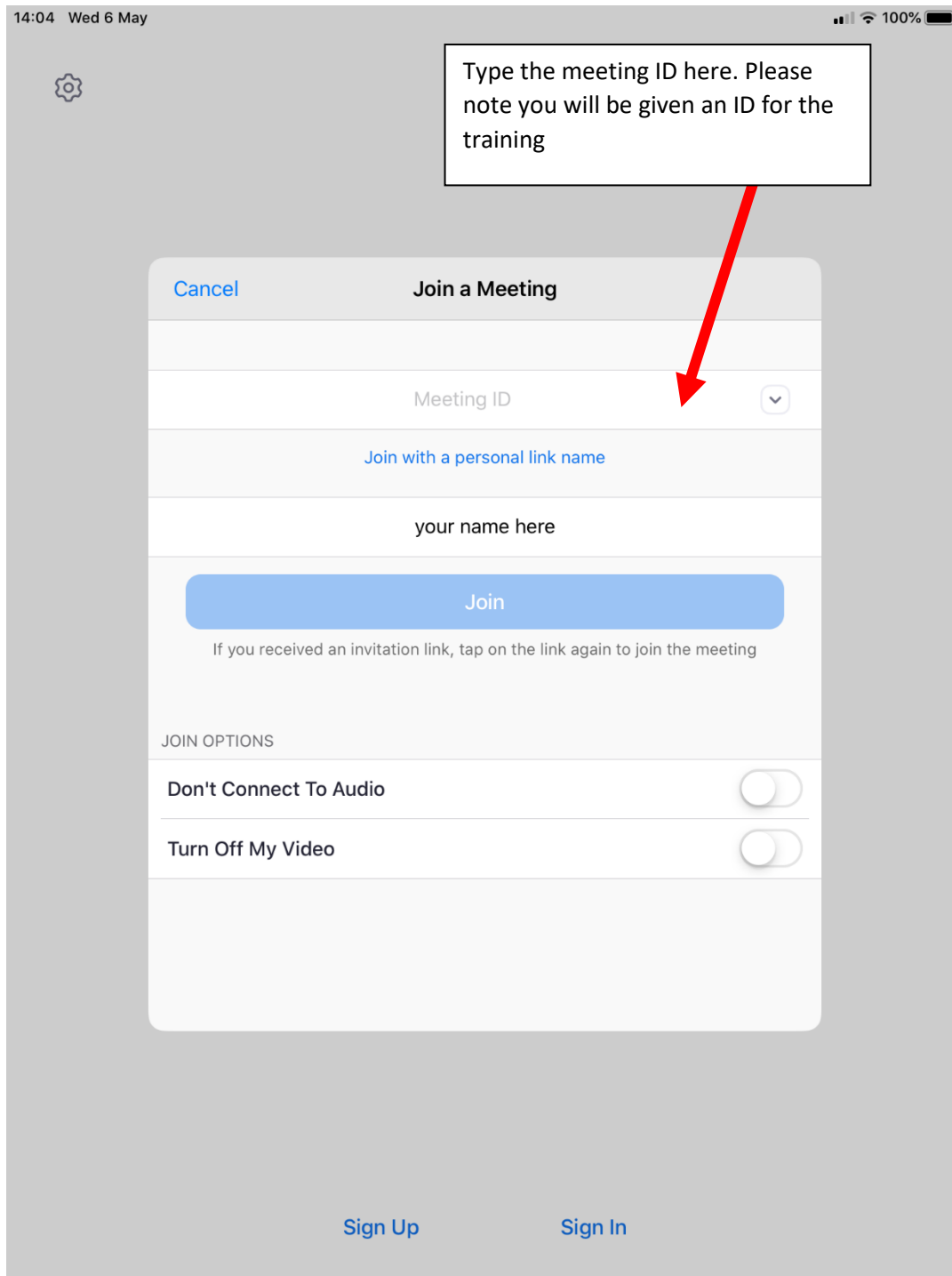
If you have any issues, please contact the trainer on their mobile that was provided.



The link will take you to the page, where you will need to wait for Carney Consultancy to start the training. The course will open half an hour before the training starts.



To manually type the meeting ID, click on the box next meeting ID and type it from your joining instructions. If you have clicked the link, ignore this page and skip to page 5



The screenshot shows the 'Join a Meeting' app interface. At the top, there is a status bar with the time '14:04', date 'Wed 6 May', and battery level '100%'. Below the status bar is a settings gear icon. A red arrow points from a text box to the 'Meeting ID' field. The text box contains the instruction: 'Type the meeting ID here. Please note you will be given an ID for the training'. The 'Join a Meeting' dialog has a 'Cancel' button at the top left. The main content area includes a 'Meeting ID' field with a dropdown arrow, a 'Join with a personal link name' link, a 'your name here' text field, a large blue 'Join' button, and a note: 'If you received an invitation link, tap on the link again to join the meeting'. Below this is a 'JOIN OPTIONS' section with two toggle switches: 'Don't Connect To Audio' and 'Turn Off My Video'. At the bottom of the screen are 'Sign Up' and 'Sign In' links.

14:04 Wed 6 May 100%

Type the meeting ID here. Please note you will be given an ID for the training

Cancel Join a Meeting

Meeting ID

Join with a personal link name

your name here

Join

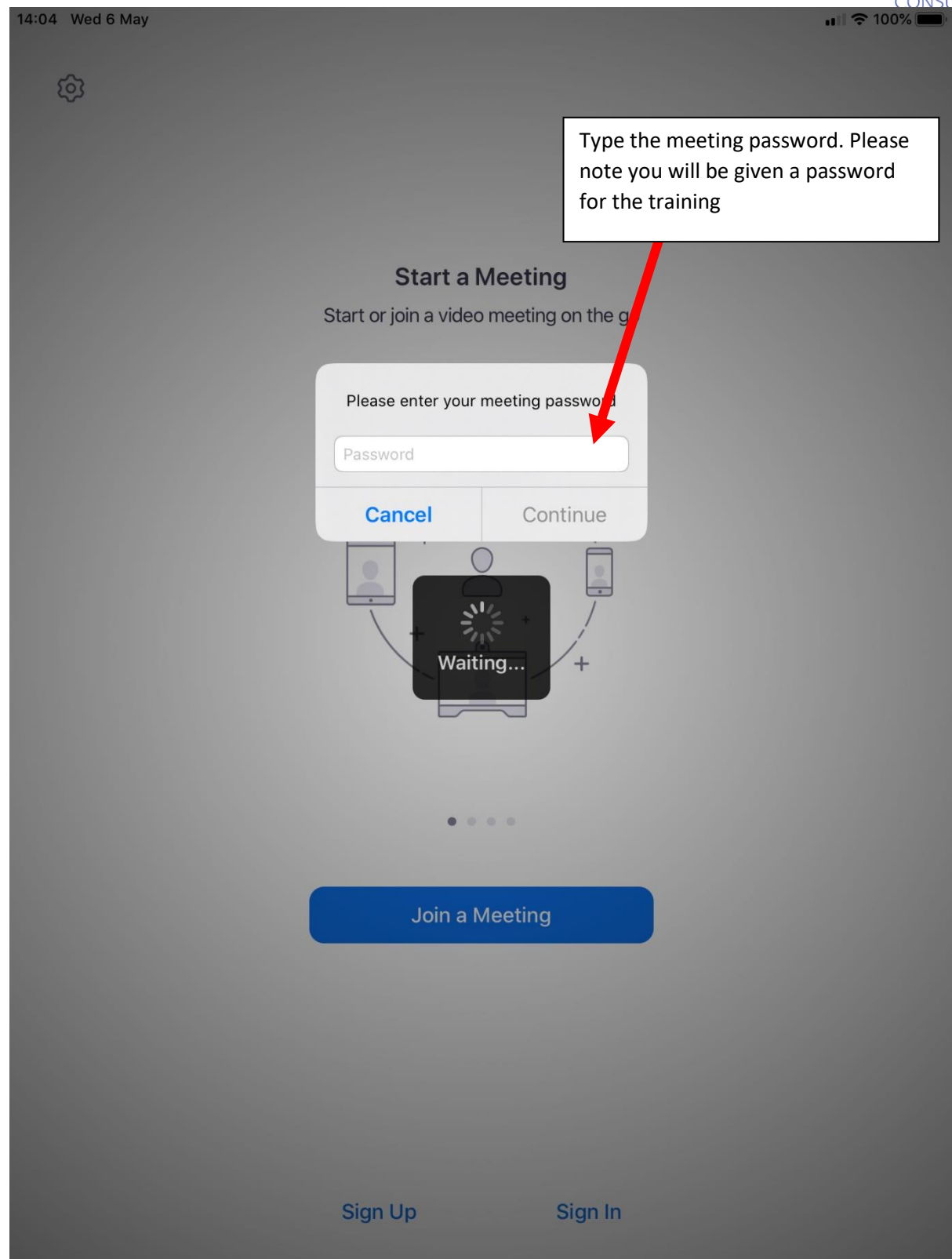
If you received an invitation link, tap on the link again to join the meeting

JOIN OPTIONS

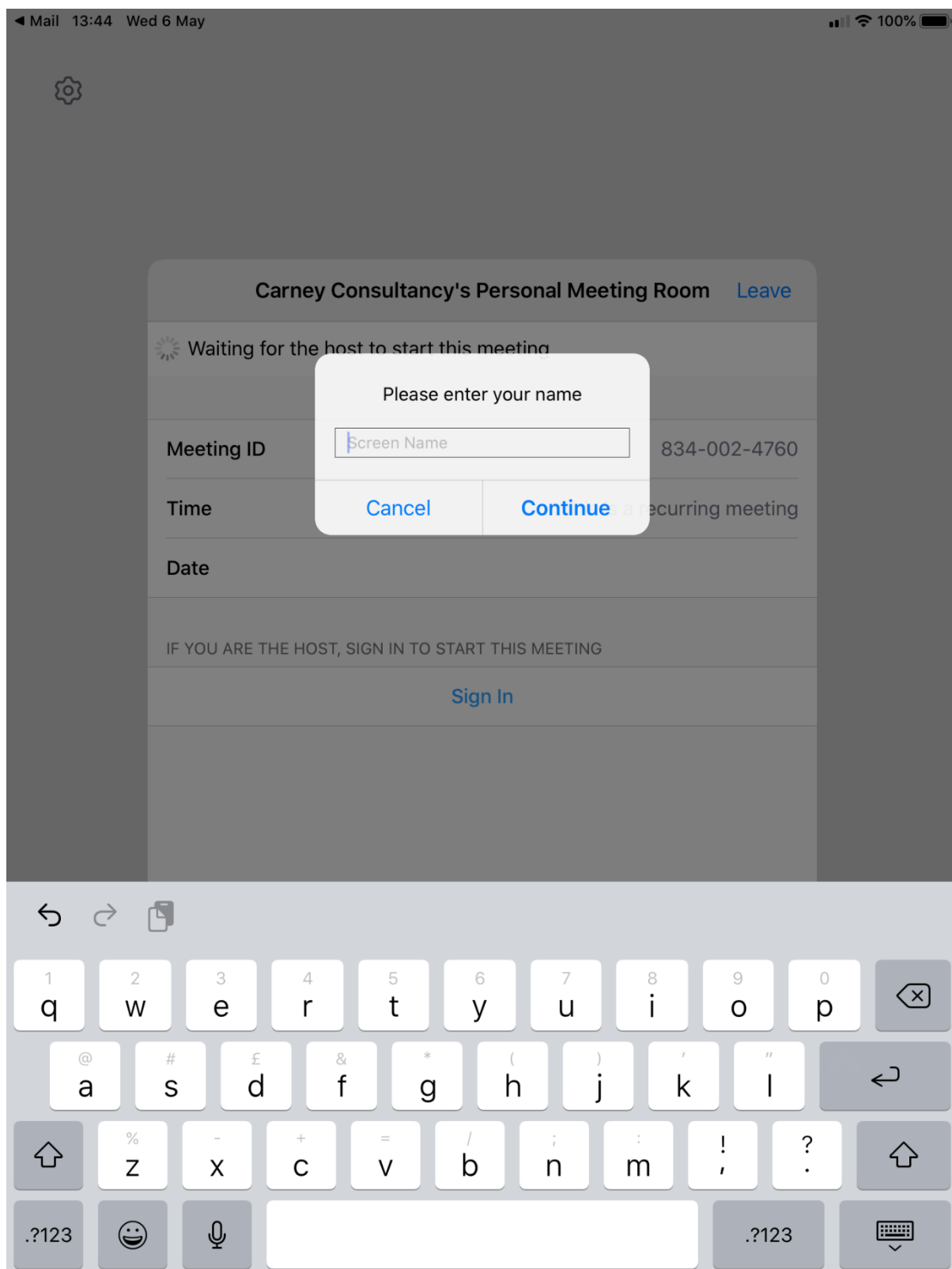
Don't Connect To Audio

Turn Off My Video

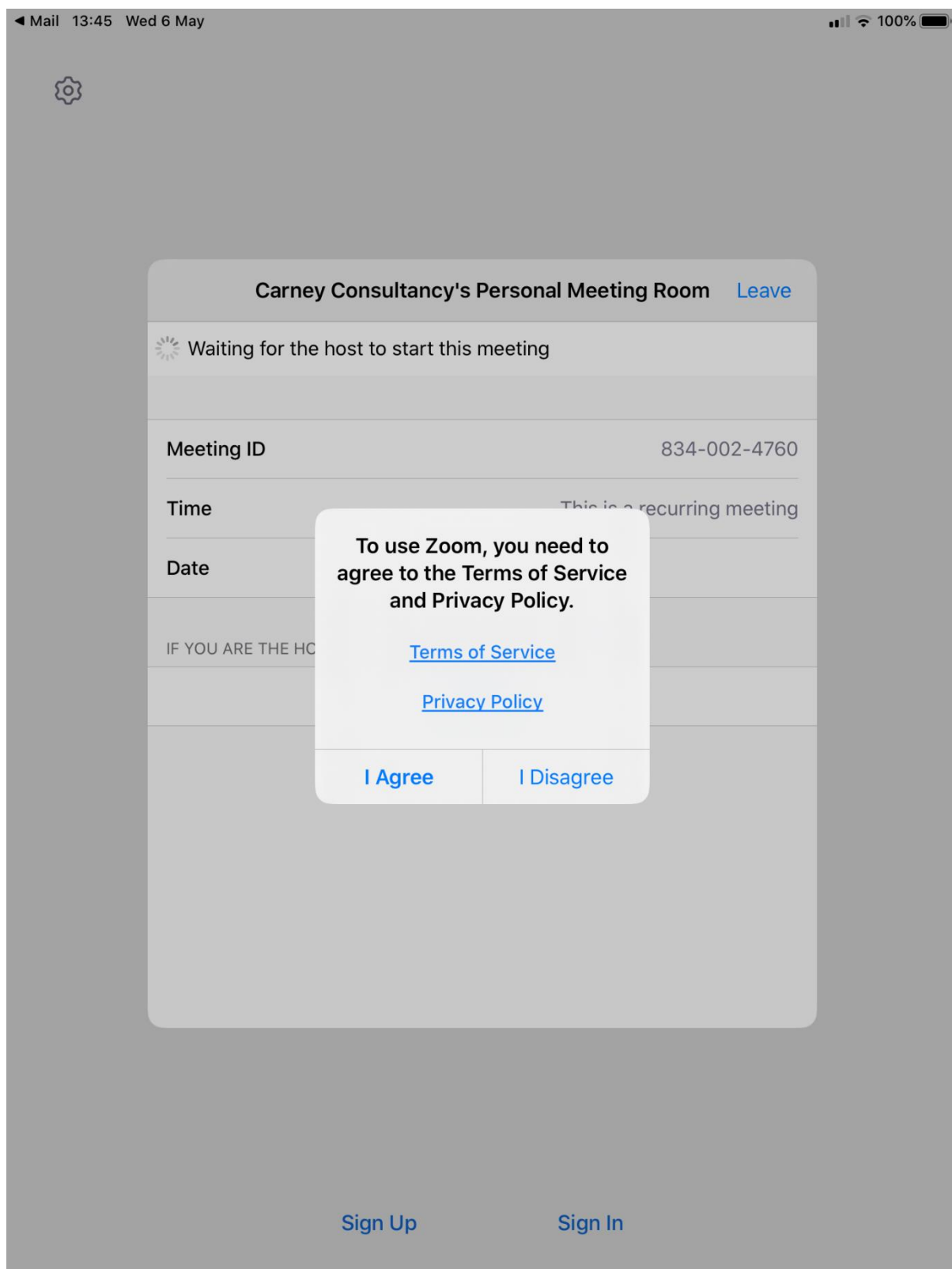
Sign Up Sign In



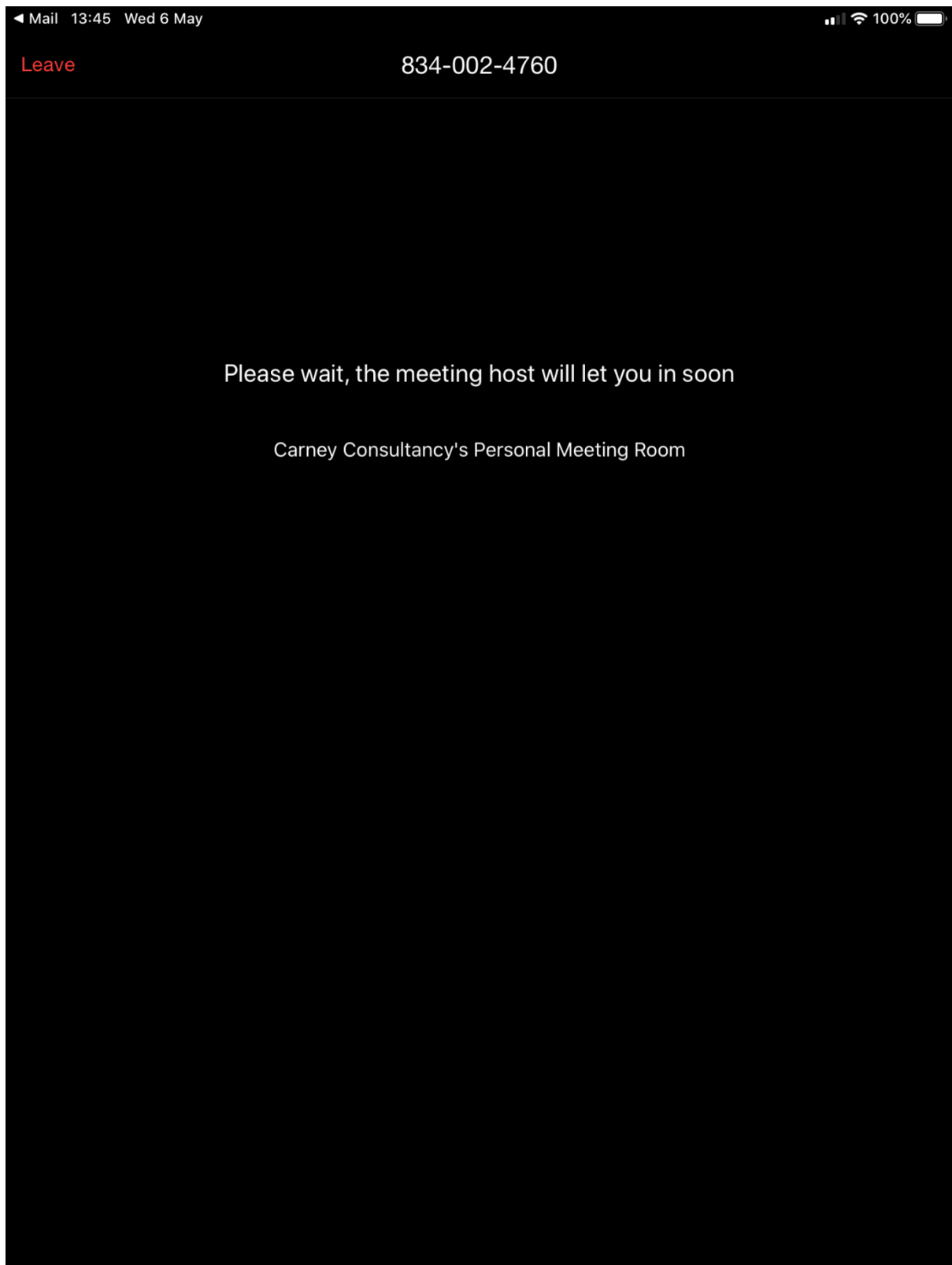
Once the training starts you will be asked to enter your name



If it is the first time you are using zoom you will need to agree to their terms of service.



You will then need to wait until the trainer allows you into the meeting

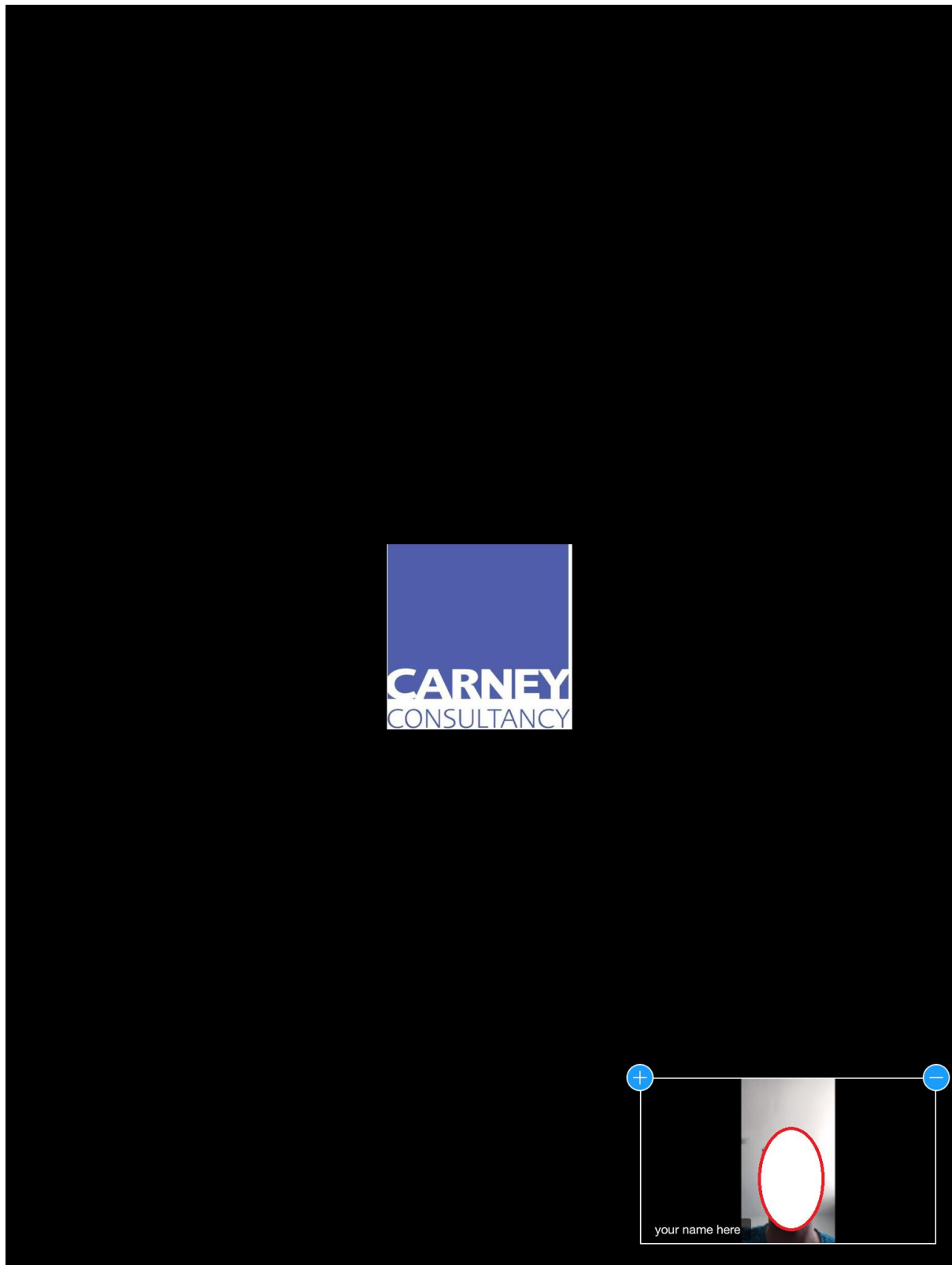


If you are using a tablet, iPad or webcam, click on call using internet audio





You will then see our logo and your face should be visible in the corner of your screen



You are now in the training course.

# ASBESTOS AWARENESS TRAINING FOR CONSTRUCTION WORKERS



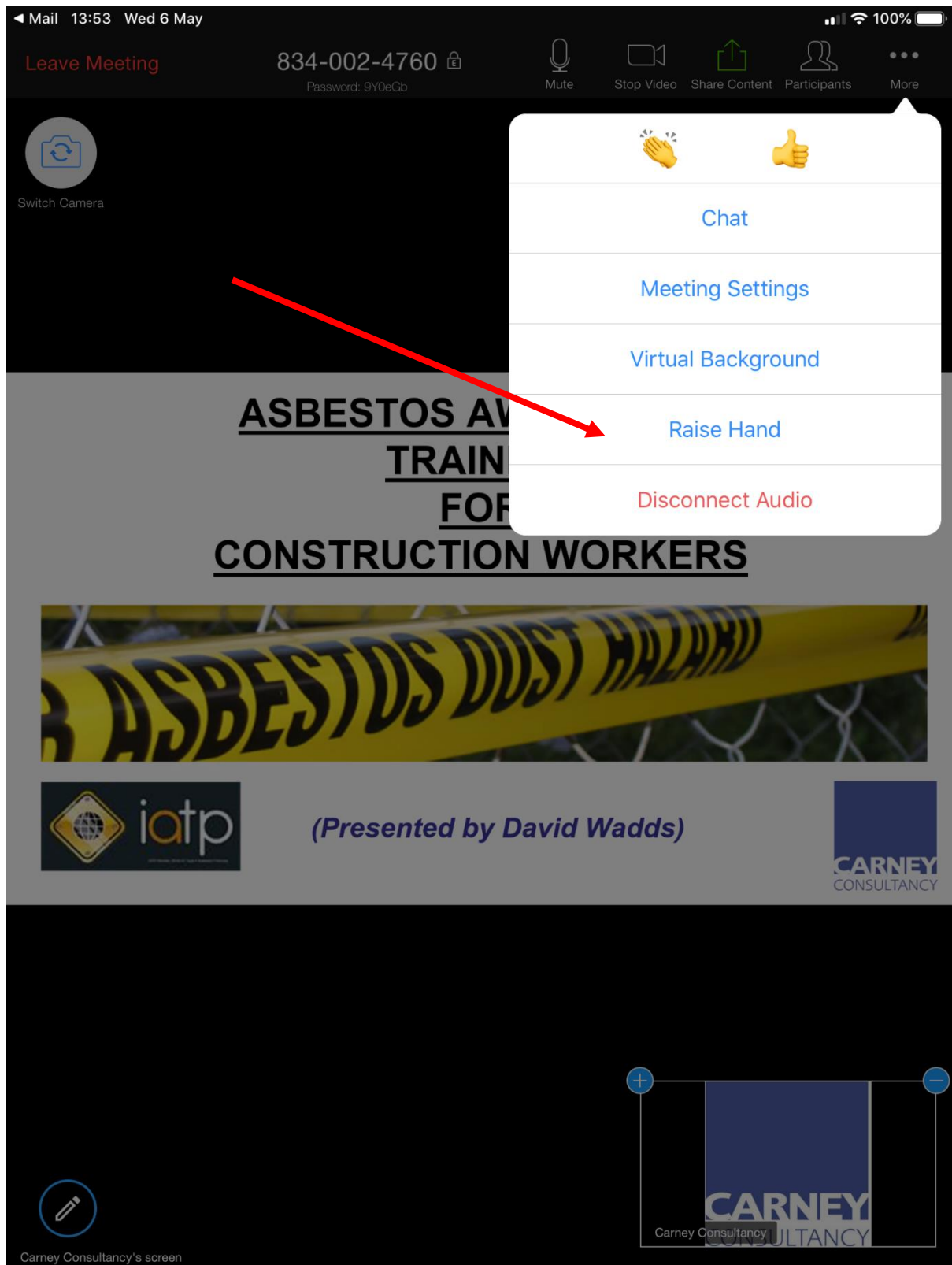
*(Presented by David Wadds)*



Using Zoom during the training course

You will be muted as the training course is running, however, if you have a question, press the three dots in the top right of your screen. Then press "Raise Hand".

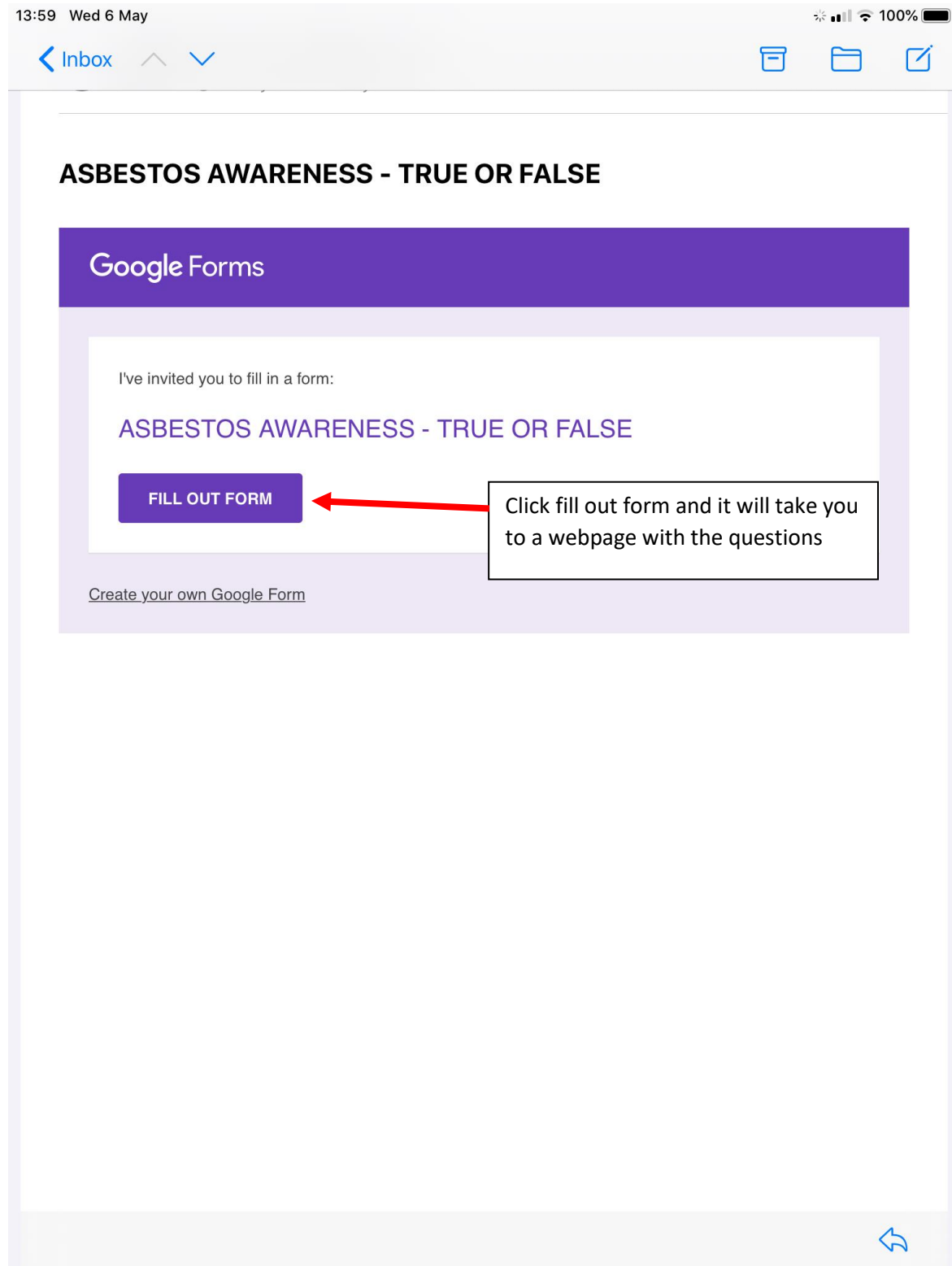
This will alert the trainer, and you will be unmuted to ask your question.



Answering Question papers during the course.

As part of the course, we will need to assess that you have listened to the content from the course. This will take place using an exam paper. As part of the registration you will have provided us with your email. You will receive an email asking you to complete the exam paper.

**There is no need to leave the meeting to do this**



On the question paper, fill in your name and answer the questions, they will be multiple choice, true or false, or written text dependant on the course.

◀ Mail 13:59 Wed 6 May 100%

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## ASBESTOS AWARENESS - TRUE OR FALSE

\* Required

Delegate full name: \*

Your answer

1. In 1968 there was 153 UK recorded deaths through Mesothelioma, in 2016 the number was 1,595.

Choose

TRUE

FALSE

Choose

2. There are 10 cases of asbestos related diseases in the UK each week.

Choose

3. You must be a licensed company to remove all asbestos containing material.

Choose

4. If asbestos is in good condition it is okay to leave it in place.

Choose

When you click on the boxes it will allow you to type

# ASBESTOS AWARENESS - TRUE OR FALSE

\* Required

Delegate full name: \*

Your name here

1. In 1968 there was 153 UK recorded deaths through Mesothelioma, in 2016 the number was 1,595.

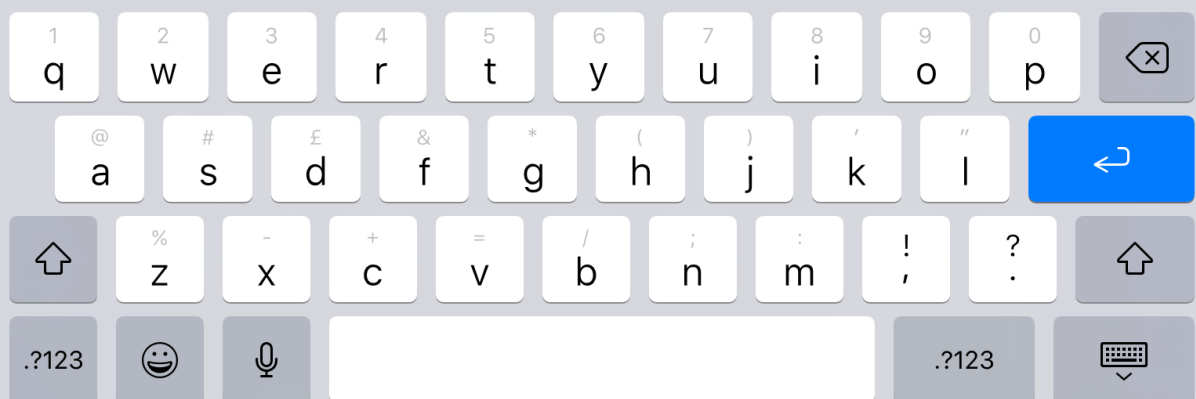
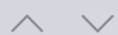
TRUE ▼

2. There are 100 new cases of asbestos related diseases in the UK each week.

Choose ▼



AutoFill  
Contact



Once you have completed your questions, check them through. Once you are happy with your answers, press submit.

◀ Mail 14:00 Wed 6 May docs.google.com 100%

8. Asbestos is mined from the earth.

Choose ▼

9. In 1979 an advisory committee suggested that since white fibres are curly they are safe.

Choose ▼

10. What year was the use of all asbestos banned in the UK?

Choose ▼

**Submit**

Never submit passwords through Google Forms.

This form was created inside of Carney Consultancy Ltd. [Report Abuse](#)

Google Forms

AutoFill Contact

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@ # £ & \* ( ) ' " [Return]

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.?123 [Smiley] [Microphone] [Keyboard]

Once you have completed the question paper, please go back to Zoom and await further instructions from your trainer.